

Johnson County

Kansas

PERFORMANCE PLAN

NAME:

DEPARTMENT:

PERFORMANCE PLAN: FROM THROUGH

PRINCIPAL ACCOUNTABILITIES: According to job description, listed in order of significance.

#	Description	Weight
1		
2		
3		
4		
5		

Performance Measures: An objective, quantifiable or observable method of measurement.	Performance Standards: Projected, achievements (goals) defined at the competent level of performance.

DEVELOPMENT PLAN:

List below any areas of personal development to be addressed by the appraisee in the upcoming year. Include plan and target date for achieved expected results.

Development Area	Plan	Target Date
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Appraisee Comments:

Signature	Date
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Supervisor	Date
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Department Head	Date
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Service Director	Date
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APPRAISAL SUMMARY

Name:

Review Date: / /

Department:

Cur. Pos. Date: / /

Hired Date: / /

Annual

Sal: , . GR X CR= . %

Acct#	Wght	Achievement of Performance Standards	Rate	Score
1				
2				
3				
4				
5				
	100%	OVERALL		

APPRAISER COMMENTS:

Signature

Date

APPRAISEE COMMENTS:

Signature

Date

Department Head

Date

Service Director

Date

Please Check Appropriate Space, If Applicable

___ Probationary period has been satisfactorily completed. Move to non-probationary status.

___ Has not satisfactorily completed probationary period. Extend probationary period ___
month(s) to _____.(date)

